

Support to Education Policy

Contract no: 2024/458-683

ADVERTISEMENT

Senior Non-Key Expert on Evidence based policy making- monitoring, evaluation, reporting, EMIS

Background:

Project Title: Support to Education Policy

Contract no: 2024/458-683

Main beneficiary: Ministry of Education (MoE)

The overall objective of the project:

The overall objective (Impact) to which this action contributes is bringing about the broad, long-term change in the political, social, economic and environmental context by assisting the Government of Serbia to implement reforms in the field of education as foreseen in the national strategic documents and international commitments.

Purpose of the project:

Strengthening institutional and human capacities of key institutions in the education sector to manage comprehensive education reform; and timely, efficient and effective coordination and implementation of the Sector Reform Performance Contract (SRPC)

The specific objective of the project:

The specific objective (Outcome) of this contract is to strengthen institutional and human capacities in the education sector to manage and coordinate a timely, efficient and effective implementation of sector policies (Education reform).

Main tasks and duties:

Senior Non-Key Expert will work closely with the Project team and support the Team Leader in the delivery of activities and outcomes listed in the table below.

The SNKE will, throughout his/her engagement, consider and if appropriate rely on the outputs of the REDIS 1 project.

Activity	Sub-Activity	Indicative tasks	Indicative input:	Expected deliverables:
1.1.1	n/a	<ul style="list-style-type: none"> • Review of the sources from which the current EMIS indicators were derived • Updating the inventory of all current indicators used within EMIS • Evaluation of the definitions, calculation methods, and data collection processes for each indicator • Assessment of the extent to which these indicators are currently utilized in reporting mechanisms • Holding stakeholder consultations to gather feedback from users of the EMIS indicators • Comparison of the current indicators with those recommended by international organizations • Development of the report on EMIS indicators assessment and utilization with recommendations 	15 wd	<ul style="list-style-type: none"> • Report on EMIS indicators assessment and utilization with recommendations
1.1.2	n/a	<ul style="list-style-type: none"> • Review of the data entry processes across various educational institutions to identify gaps and inconsistencies • Comparison of EMIS indicators with international standards and best practices • A review of existing reports and data outputs generated from EMIS • Report on enhancing data quality and quantity and reporting mechanisms with recommendations 	15 wd	<ul style="list-style-type: none"> • Report on enhancing data quality and quantity and reporting mechanisms with recommendations and a roadmap for implementing the proposed improvements

1.1.3	n/a	<ul style="list-style-type: none"> • Review of the existing monitoring and reporting framework within the EMIS • Collecting feedback on the current monitoring and reporting processes from stakeholders • Development of recommendations to enhance the EMIS monitoring and reporting system • Development of the recommendation report on enhancing EMIS monitoring and reporting system 	8 wd	<ul style="list-style-type: none"> • Recommendation report on enhancing EMIS monitoring and reporting system
1.1.4	n/a	<ul style="list-style-type: none"> • Development of instruments for identifying key obstacles in data collection within the EMIS • Organization and implementation of focus groups and interviews • Development of the brief focus groups and interview report • Development of draft report on overcoming key obstacles in data collection within EMIS • Organization and implementation of consultations with stakeholders to obtain their feedback • Development of the final version report on overcoming key obstacles in data collection within EMIS 	12 wd	<ul style="list-style-type: none"> • Instruments for identifying key obstacles in data collection within the EMIS • Lists of participants in focus groups and interviews • List of participants in stakeholder consultations • Report on overcoming key obstacles in data collection within EMIS with detailed implementation plan
1.1.5	n/a	<ul style="list-style-type: none"> • Development of interview questions targeted to meet the different roles of the interviewees • Organization and implementation of interviews with key personnel using EMIS • Writing brief report based on the conducted interviews • Development of general and specialized TNA instruments • Organization and implementation of TNA 	15 wd	<ul style="list-style-type: none"> • Report on the interviews about the current institutional framework in order to determine the existing human capacity for the effective utilization of EMIS • TNA instruments (general and specialized by stakeholder role)

		<ul style="list-style-type: none"> • Development of TNA report • Development of a capacity-building recommendations report based on the TNA results • Preparation of a comparative analysis and recommendations for possible scenarios for the establishment of a unit under whose jurisdiction the EMIS will be located 		<ul style="list-style-type: none"> • TNA Report • Capacity building recommendations report • Report on possible scenarios for the establishment of the EMIS unit
1.1.6.	n/a	<ul style="list-style-type: none"> • Development of a training/mentoring/coaching programme based on the TNA results • Organization and implementation of training programme to the Unit and related personnel 	14 wd	<ul style="list-style-type: none"> • Capacity building programme for the Analytical Unit and related personnel • Report on implemented training programme
1.1.7	n/a	<ul style="list-style-type: none"> • Development of an organigram that maps out the data monitoring and reporting structure • Development of standardized reporting procedures • Development of guidelines for the effective publication of collected data 	10 wd	<ul style="list-style-type: none"> • Organigram that maps out the data monitoring and reporting structure • Document on standardized reporting procedures • Guidelines for the effective publication of collected data
1.1.8	n/a	<ul style="list-style-type: none"> • Provide input for a comprehensive reporting system on the overall education system to define recommendations for reporting format, structure, content based on stakeholder needs, and frequency; create user manual to assist users in navigating the report 	15 wd	<ul style="list-style-type: none"> • Report on consultations regarding reporting format, structure, and frequency and recommendations for an enhanced reporting system • User manual to assist stakeholders in navigating the reporting system efficiently
1.1.9	n/a	<ul style="list-style-type: none"> • Evaluation of the transparency of the data collection and updating processes • Development of recommendations 	10 wd	<ul style="list-style-type: none"> • Report on recommendations for improving the open data portal

		<ul style="list-style-type: none"> Support to MoE in developing search and visualization tools 		<ul style="list-style-type: none"> Report on provided support
Total			114 wd	

Qualifications Required:

Qualifications and skills:

- A University Degree (where a university degree has been awarded on completion of three years of study in a university or equivalent institution) or at least 3 years of relevant professional experience in addition to General Professional Experience
- Proficiency in written and spoken English
- Have excellent oral and written communication and analytical skills
- Have excellent team working abilities
- Strong communication and presentation skills and the ability to transfer his/her knowledge effectively
- Knowledge of Serbian language (or other local languages- Bosnian, Croatian, Montenegrin) will be considered as an advantage

General Professional Experience:

- Twelve (12) years of proven professional experience in the education sector

Specific Professional Experience:

- Minimum five (5), preferably seven (7) years of experience in:
- Education policy analysis and evidence based policy formulation
- International development projects in education
- Conducting high quality qualitative and quantitative research in education and/or conducting evaluation studies in education
- Using and analysis of big datasets in education (including also OECD, Eurostat, UIS, MICS, etc.) will be considered an advantage
- Collaborating with government officials and other relevant stakeholders in the education system will be considered an advantage
- Demonstrated knowledge of major policy priorities in the education system in Serbia (such as inclusive education, self-evaluation, achievement standards etc.) will be considered a strong advantage

Logistics and Timing

The activities are planned to be carried out *in the period of March 2025 until November 2025.*

The exact starting date will be agreed at a later stage, pursuant to the expert's approval by the Contracting Authority.

The number of working days foreseen for this assignment is up to **114**

The selected expert is not a Civil Servant or other staff of the public administration of the beneficiary country.

The deadline for application is:

07 March 2025, 17:00

Only short-listed applicants will be contacted.

Please submit the application: CV (EU format), relevant diplomas and employment certificates by email to: snezana.pavlovic@weglobal.org; bojana.boskovic@weglobal.org

All applications will be considered strictly confidential.

For more information, please contact: snezana.pavlovic@weglobal.org