

Support to Education Policy

Contract no: 2024/458-683

ADVERTISEMENT

13. SNKE Higher Education - improving the equity, quality and relevance of the education system

Background:

Project Title: Support to Education Policy

Contract no: 2024/458-683

Main beneficiary: Ministry of Education (MoE)

The overall objective of the project:

The overall objective (Impact) to which this action contributes is bringing about the broad, long-term change in the political, social, economic and environmental context by assisting the Government of Serbia to implement reforms in the field of education as foreseen in the national strategic documents and international commitments.

Purpose of the project:

Strengthening institutional and human capacities of key institutions in the education sector to manage comprehensive education reform; and timely, efficient and effective coordination and implementation of the Sector Reform Performance Contract (SRPC)

The specific objective of the project:

The specific objective (Outcome) of this contract is to strengthen institutional and human capacities in the education sector to manage and coordinate a timely, efficient and effective implementation of sector policies (Education reform).

Main tasks and duties:



The Senior Non-Key Expert will work closely with the Project team, and support the Team Leader in the activities and outcomes listed in the table below.

| Activity | Sub-Activity | Indicative tasks | Indicative input: | Expected deliverables: |
|----------|--------------|--|-------------------|--|
| 2.11.5 | 2.11.5.3 | <ul style="list-style-type: none"> • Consultative meetings with MoE, NEAQA and other stakeholders to agree on the next steps regarding the most needed support and content of the manual • Review, revision and update of the existing materials for this purpose • Preparation of the manual • Consultative meetings for obtaining feedback on the material • Drafting final version of the manual | 12 wd | <ul style="list-style-type: none"> ▪ Manual for the internal QA of HiEd institutions , that includes: <ul style="list-style-type: none"> - Procedures for regular self-evaluation and external evaluation - Mechanisms for continuous improvement of programs and administrative procedures - Measures for professional development of HiEd staff - Principles of transparency for all QA activities |
| 2.11.5 | 2.11.5.4 | <ul style="list-style-type: none"> • Review, revision and update of the existing materials for this purpose • Developing a quality training programme in close cooperation with relevant institutions • Selection of Trainers • Delivering the Training of trainers programme • Preparing a digital version of the training | 10 wd | <ul style="list-style-type: none"> ▪ Training programme (agenda, scenario, handouts, PPTs, other accompanying materials) that includes: <ul style="list-style-type: none"> - Advanced accreditation procedures with case studies - Ensuring high quality innovative teaching/learning models - Improving the analytical capacities of reviewers - Ethical dilemmas and professional conduct of reviewers ▪ Report on the delivered training |

| | | | | |
|--------------|----------|---|--------------|---|
| | 2.11.5.5 | <ul style="list-style-type: none"> • Indicative tasks: • In close cooperation with relevant institutions agree on analyses scope • Review of relevant materials • Conduct analyses/review • Prepare review process simplification recommendations report • Finalise the report based on the institutions feedback | 9 wd | <ul style="list-style-type: none"> ▪ Recommendation report on optimization of the review process, and of monitoring the effectiveness and efficiency of the reviewers work |
| | 2.11.5.7 | <ul style="list-style-type: none"> • In close cooperation with relevant institutions agree on the topics of three round table discussions • Organize and conduct round table discussions with relevant stakeholders <p>Prepare round tables reports</p> | 4 wd | <ul style="list-style-type: none"> ▪ Round table reports |
| Total | 2.11.5.8 | <ul style="list-style-type: none"> • Consultative meeting with relevant NEAQA and MoE in order to support them to prepare thematic analyses based on materials/reports they are regularly producing • Drafting report on provided support | 2 wd | <ul style="list-style-type: none"> ▪ Report on support provided |
| | | | 37 WD | |

Qualifications Required:

Qualifications and skills:

- A University Degree (where a university degree has been awarded on completion of three years of study in a university or equivalent institution) or at least 3 years of relevant professional experience in addition to General Professional Experience
- Proficiency in written and spoken English
- Have excellent oral and written communication and analytical skills
- Have excellent team working abilities
- Strong communication and presentation skills and the ability to transfer his/her knowledge effectively
- PhD in Education or other relevant field will be considered as a strong advantage

- Knowledge of Serbian language (or other local languages- Bosnian, Croatian, Montenegrin) will be considered as an advantage

General Professional Experience:

- Twelve (12) years of proven professional experience in the education sector.

Specific Professional Experience:

Minimum five (5), preferably seven (7) years of experience in any of the following fields:

- Proven experience and successful cooperation with the European Association for Quality Assurance in Higher Education
- Experience in facilitating higher education reforms in EU countries
- Extensive experience in the area of quality assurance in higher education
- Experience working with relevant institutions in Serbia will be considered an advantage

Logistics and Timing

The activities are planned to be carried out *in the period of August 2025 until April 2026*.

The exact starting date will be agreed at a later stage, pursuant to the expert's approval by the Contracting Authority.

The number of working days foreseen for this assignment is up to **37**

The selected expert is not a Civil Servant or other staff of the public administration of the beneficiary country.

The deadline for application is:

29 July 2025, 17:00

Only short-listed applicants will be contacted.

Please submit the application: CV (EU format), relevant diplomas and employment certificates by email to: snezana.pavlovic@weglobal.org; jelena.jevtic@weglobal.org

All applications will be considered strictly confidential.

For more information, please contact: snezana.pavlovic@weglobal.org and/or jelena.jevtic@weglobal.org