

ATTACHMENT 7

SCREENING GRID FOR ADMINISTRATIVE, ELIGIBILITY AND OPERATIONAL COMPLIANCE

PROJECT REF N°:

PROJECT TITLE:

PROJECT LEAD PARTNER:

PART 1 ADMINISTRATIVE COMPLIANCE FOR ALL SGI PROJECTS

N°	ADMINISTRATIVE CONDITION	Yes	No	N/A	Comments
1	Documents in the original language must be accompanied by their English translation, along with the true original copy. The scanned original version is provided and verified as a 'true copy' for reference				
2	Attached documents are scanned signed versions or electronically signed. Electronically signed documents include the respective signature certificate and it is signed by the legal representative of the project partner.				
3	All sections of the application form are completed in English				
4	Mandatory annexes are submitted by all partners, except where specified in brackets. All annexes are correctly completed and signed by the legal representative or other authorized person. Annex 1 – Project Partnership Agreement; Annex 2 – Project Partner Declaration; Annex 3 – Partnership and co-financing statement; Annex 4 - Declaration of e-mail address of the Lead Partner; Annex 5 – De minimis State Aid Declaration; Annex 6 - Statement of Capacity and Compliance with the Principles for Investment (only for projects with investment component);				

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	Annex 7 – Climate proofing assessment (only for projects with investment component); Annex 8 – Justification for expenditures planned as a total amount under Budget category 4 (all project partners with envisaged expenditures in BC4) Annex 9 – Declaration regarding the absence of circumstances under article 51 of Council Regulation (EU) No. 2022/576 of April 8, 2022, Amending Regulation (EU) No. 833/2014				
5	Documentary and other evidence on the most recent legal status of all Serbian project partners are presented and it contains all the attributes described in section 'Additional documents for submission' (<i>Additional document 1</i>)				
6	Decision/Letter of Acknowledgement/Letter of Support of the Managing Authority/Municipal Council/Board of Directors of each project partner regarding the project development, implementation and ensuring the sustainability of the project results for five years after completion of the implementation period is provided. If the official representative of the project partner also holds decision-making authority within the organization, this document is signed by another authorized representative from the same organization. Authorization letter is also submitted. For the Bulgarian partners that are second-level budget administrators: letter of Support for implementation of the project, issued by the respective first level administrator is provided. (<i>Additional document 2</i>) The following statement presents in the document				

	(for SGI projects with investment component): <i>"The [decision-making body] confirms that the project facility will not be subject to any complementary works that could potentially compromise or damage it during the five-year period following project completion. In the event that such works or incidents nonetheless occur, the [decision-making body] commits to undertake all necessary measures to restore the proper functionality of the facility as quickly as possible, thereby ensuring the durability of the project results and avoiding any potential concerns related to the misuse of EU funds."</i>				
7	Legalized mandates of delegation from the legal representatives of partners all attributes described in section 'Additional documents for submission' is provided. <i>(Additional documents 2.1)</i>				
8	Justification for expenditures planned as a total amount under Budget category 4 containing all attributes described in section 'Additional documents for submission' <i>(Additional document 3)</i>				
PART 2 - ADMINISTRATIVE CONDITIONS ONLY FOR PROJECTS WITH INVESTMENT COMPONENT <i>(Include project costs for works (Budget category 5) and/or supply (Budget Category 6))</i>					
9	Ownership act, certificate, or legal document proving municipal or state-owned property status for tangible assets intended for works activities is submitted. The document demonstrates that the project partner responsible for the investment is either the rightful owner OR holds management rights over the property. <i>(Additional document 4.1.1)</i>				
10	Ownership documentation for permanent installations is submitted. It includes:				

	<ul style="list-style-type: none"> - A decision for the use of the property, specifying the installation location, issued by the relevant institution; - An ownership act for the municipal or state-owned property (Additional document 4.1.2) 				
11	<p>Consent from the owner/s, when the investment activities that pass through private property is submitted, clearly granting free rights to use the asset/s for the purpose of the project for at least five years after its completion. The Consent is also accompanied by an ownership act. (Additional document 4.1.3)</p>				
12	<p>In cases where the owner of the assets (buildings, facilities, machinery, equipment) involved in the project investment activities differs from the decision-making body of the project partner:</p> <p>Consent from the owner of the assets (buildings, facilities, machinery, equipment) involved in the project investment activities, confirming that he/she grants free rights to use the assets for the purpose of the project for at least five years after its completion, is provided. The Consent clearly describes the assets including their location and any relevant legal references confirming ownership. The consent is signed and stamped by the legal representative of the owner. A document proving the legal representation is also submitted.</p>				
13	<p>If the project investment involves works related to underground technical infrastructure networks, the works design documentation must clearly indicate that and confirm their status as fully constructed or reconstructed. In this regard, applicants must provide one of the following:</p> <p>1. Declaration from the mayor confirming that:</p> <ul style="list-style-type: none"> o The underground infrastructure at the intervention site 				

	<p>is fully constructed or reconstructed at the time of application.</p> <ul style="list-style-type: none"> No further construction or reconstruction is planned within five years after project completion. <p>OR</p> <p>2. Commitment document from the project partner stating that:</p> <ul style="list-style-type: none"> They will secure their own resources or an alternative source of funding to complete the underground infrastructure before commencing construction and maintenance work under the project. <p><i>(Additional document 4.1.4)</i></p>				
14	<p>If investment activities occur in areas with special status (e.g., national parks, protected areas, cultural heritage sites, Natura 2000), relevant documentation (permits, approvals, certificates, statements, etc.), required by national law, is provided. <i>(Additional document 4.2.1)</i></p>				
15	<p>A letter issued by the relevant body clearly stating that Environmental Impact Assessment (EIA) is not necessary</p> <p>OR</p> <p>A positive EIA letter (positive opinion from the relevant body) is presented. <i>(Additional document 4.2.2)</i></p>				
16	<p>Only for Bulgarian partners: A letter from the relevant Basin Directorate confirming project compliance with the River Basin Management Plans and Flood Risk Management Plans is submitted only if required by the EIA letter (criterion above). <i>(Additional document 4.2.3)</i></p>				
17	<p>Building permit</p> <p><i>Bulgarian partners:</i></p> <p>A validated building permit ("entered into force") for activities</p>				

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	<p>needing permits, issued no later than three years before project submission, is provided.</p> <p>OR</p> <p>A document issued by the competent authority declaring that the envisaged construction/repair works do not require the issuance of a building permit is provided</p> <p><i>Serbian partners:</i></p> <p>Valid building permit or Decision on Approval for the Execution of Works and in effect on the project submission day.</p> <p>OR</p> <p>If no permit is required, a document from the competent authority confirming the exemption under Articles 144-146 and 201 of the Serbian Law on Planning and Construction is provided. (<i>Additional document 4.2.5</i>)</p>				
18	<p>Approved Detailed Works Design (Работен проект, Projekat za građevinsku dozvolu - PGD) is provided, containing all the attributes described in the section 'Additional documents for submission' (<i>Additional document 4.3</i>) and consisting of:</p> <ul style="list-style-type: none"> • Explanatory notes for each works design part • Detailed Bill of Quantities (BoQ), in editable Excel and PDF version, signed by a certified engineer/architect • Technical or working design stage drawings • Any additional documents that may aid assessment <p>English translation of the explanatory note, the BoQ and the cover sheets of technical drawings are provided.</p> <p>OR</p> <p>In cases where no approval of work designs is required, a statement from a competent authority is provided, declaring that the envisaged construction/repair works do not require</p>				

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	such approval of work designs. If national law does not mandate an approved works design, the applicant provided: <ul style="list-style-type: none"> • Explanatory Note describing the construction/repair works • Scheme/plan/drawings of the planned intervention • Detailed Bill of Quantities 				
19	If supply of equipment for the project is envisaged, the following documents are submitted: <ul style="list-style-type: none"> • A technical specification detailing the supplies; • Market analysis containing all attributes as outlined in the section 'Additional documents for submission' (<i>Additional document 4.4</i>) • Plans/schemes for equipment positioning, whether outdoors in public spaces or indoors. If required by national law, these plans/schemes are approved by the relevant competent authority; • A valid permit for installation, with validity at the time of project submission. If no permit is required, a statement from the competent authority confirming this is submitted. • If the equipment is highly specialized and market research is not feasible, the applicant submitted historical data from previously concluded contracts for similar supplies. 				
PART 3 - ELIGIBILITY CONDITIONS FOR ALL SGI PROJECTS					
20	The duration of the project is maximum 24 months.				
21	Mandatory cooperation criteria (joint development, joint implementation, joint staffing, joint financing) are fulfilled, i.e. 'partners shall cooperate in the development and implementation of Interreg operations, as well as in the staffing and/or financing, or both, thereof.				
22	The project partnership consists of at least one partner from				

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	each side of the border region.				
23	One project partner participates only in one project proposal.				
24	The maximum number of partners per project is 4				
25	<p>All project partners meet the eligibility conditions outlined in section 'Eligibility conditions', sub-section 'Project partners', namely:</p> <ul style="list-style-type: none"> - National, regional, or local public authorities; - Public equivalent body; - Public and/or municipal enterprise; - Non-Governmental organizations; - Legal Status; - Geographical Eligibility; - Competence; 				
26	The project does not include only investment component				
27	The implementation of the proposal takes place in the Programme area				
28	The project excludes activities directly related to tourism and wildfire prevention				
29	The project contains the mandatory pair of indicators (RCO84, RCO116, RCR104) and RCO74				
30	<p>The project budget is a maximum of EUR 1,000,000 including national contribution and it does not envisage additional own co-financing.</p> <p>OR</p> <p>The project budget is a maximum of EUR 1,000,000 including national contribution and it envisages additional own co-financing beyond this maximum</p>				
31	<p>If the project's budget:</p> <ul style="list-style-type: none"> - Ranges between EUR 500,000 and EUR 1,000,000, it envisages delivering more than one pilot actions 				

	(output indicator RCO84), jointly developed solutions (output indicator RCO116) and solutions taken-up (result indicator RCR104); - Is below EUR 500,000 it envisages delivering at least one pilot action (RCO84), jointly developed solution (RCO116), and solution taken up (RCR104)				
32	The project makes a positive or neutral contribution to the Programme's horizontal principles: equal opportunities and non-discrimination, equality between men and women, sustainable development.				
33	Ineligible costs, outlined in sub-section 'ineligible costs', are not included in the project's budget.				
PART 4 – CRITERIA FOR OPERATIONAL COMPLIANCE FOR ALL SGI PROJECTS					
Section 1 - Partnership Relevance					
34	The partners' roles and contributions to achieving outputs and results are clearly defined and feasible based on their experience and capacity				
35	Project partners complement each other's expertise and are actively engaged in proportion to their roles and responsibilities to contribute to the project's success				
Section 2 – Project Intervention Logic					
36	The intervention logic of the project, which outlines the relationship between the project objective, specific objectives of the work packages, activities, deliverables, and expenditures, is clearly and structurally defined, and it facilitates the achievement of both the project objectives and the programme indicators.				
37	The project outputs and results (i.e. the indicators' values) are clearly and realistically defined with respect to activities, timeframes and targets.				

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38	The project's budget is proportionate to the partners' roles and responsibilities and avoids unnecessary expenditures or over-budgeting.				
39	The estimated project costs are reasonable, market based and justifiable, given the expected results and activities.				
40	Communication activities are tailored to effectively reach relevant target groups and stakeholders, contributing to the achievement of project objectives.				
41	The project work plan aligns with the environmental mitigation measures and indicators provided in Attachment 3 'Measures for monitoring and control of the environmental impact'.				
42	The project aligns with and contribute to wider strategies and policies.				
	Project's Service Impact Index – <i>in column 'Yes' enter the numerical value calculated based on a given methodology</i>				